

Career Services at a Glance

The Office of Career Services' mission is to help students and alumni explore career options, gain marketable experience and engage in the search process for internships, jobs and graduate/professional school admission.

Services

- Career coaching and planning by appointment
- Drop-in for "Quick Questions"
- Computerized interest and personality assessments
- Mock interviews
- Résumé and cover letter critiques
- Access other private colleges for long-distance job search

Programs

- Class specific meetings (senior, junior and sophomore) to review key topics regarding using MUDDLlink and more
- Skill development workshops on a wide range of topics, such as résumé writing, networking at a fair, job/internship searches, interviewing, applying to graduate school and much more
- Information sessions scheduled by graduate programs and companies throughout the year
- Career fairs for full-time and internship positions; offered fall and spring semesters
- On-campus interviews and résumé referrals handled through MUDDLlink
- An annual graduate school fair hosted by the California Forum for Diversity in Graduate Education and held at a major university in Southern California. Transportation is provided.
- Social Business Etiquette Dinner—an annual senior event covering proper business etiquette with alumni serving as table hosts
- Financial Seminar—another annual senior event that covers all aspects of financial planning

Resources

- MUDDLlink features all employment opportunities—on and off-campus jobs, work study positions, internships, part-time and full-time jobs. Contains profiles of 4500+ employers searchable by location, industry and majors they hire.

- MUDDLlink Student User Guide outlines how to use the web-based recruiting system and is available on the website.
- Nationwide Internships Consortium (NIC) has thousands of national internships that can be accessed through MUDDLlink under the "Jump To More Internships" tab.
- MUDDMines newsletter features weekly programs and workshops at The Claremont Colleges, new internship and job listings, research and fellowship opportunities.
- Office of Career Services website contains selective job boards and videos available under "Resources."
- Fellowships are available on the website.
- OCS Career Guide, an HMC publication, is available in career center.
- Career Resources Library with 300+ books are listed on the website and can be checked out.
- Alumni Sharing Knowledge (ASK) Network is accessed through the HMC portal listed as "Career Connections."
- HMC's Alumni Association's Linked In Group is available to students for networking.

The Career Center Team

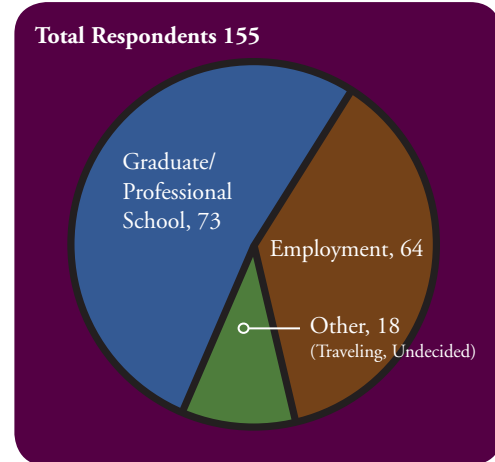
Judy L. Fisher, Director
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Selina Zerbel, Assistant to Director
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Laura Kotovsky, Program Coordinator
laura_kotovsky@hmc.edu

Location and Hours

Call or e-mail for an appointment or stop by the office in the Joseph B. Platt Campus Center ("Platt") located in the middle of the Harvey Mudd College campus.

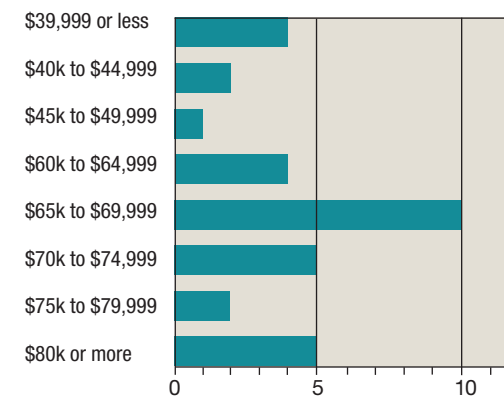
Hours during the academic year are weekdays from 8:00 a.m. to 5:00 p.m. and during the summer, the hours change to 8:00 a.m. to 4:30 p.m.

Immediate Plans for HMC Graduates



Of the graduates going to graduate/professional school, 50 students reported receiving financial aid; 12 students reported receiving fellowships.

Salary Offers

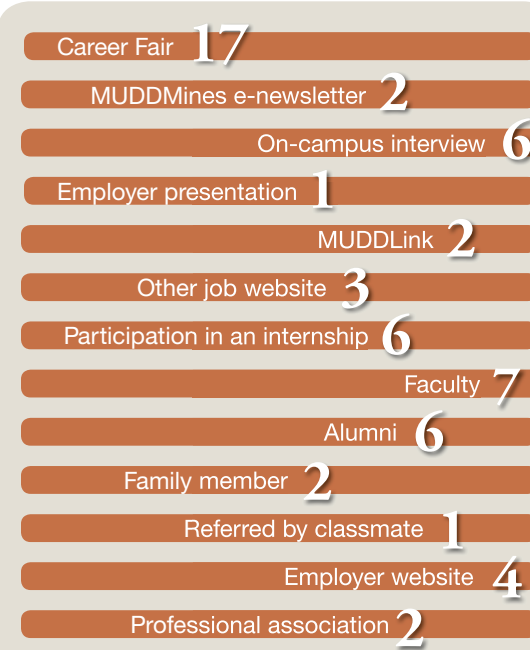


Median salary \$65,000—\$69,999

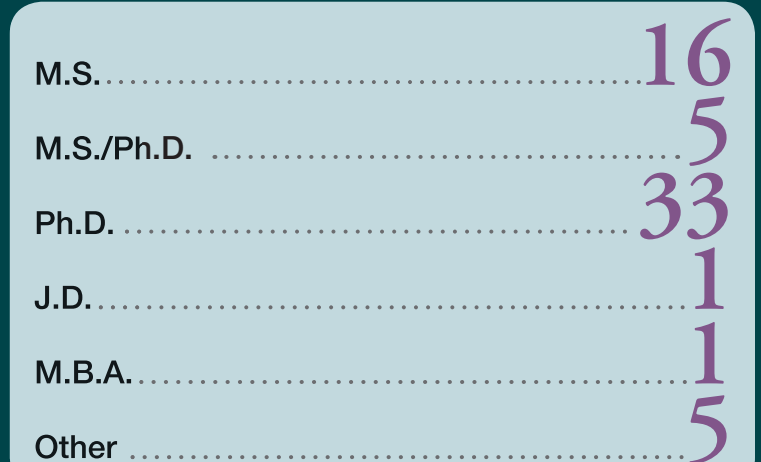
Five top criteria most important to HMC graduates choosing an organization to work for

- one** Geographic location
- two** Intellectually challenging work
- three** Job duties/responsibilities
- four** Starting salary
- five** People I work with

Method of Locating Employment



Degrees Pursued in Graduate/Professional School



Five top criteria most important to HMC graduates selecting a graduate program

- one** Faculty adviser/research projects available
- two** Strong reputation
- three** Geographic location
- four** Intellectually challenging
- five** Academic requirements and curriculum

Sample Graduate/Professional Schools and Employers chosen by 2009 Graduates

Schools

Arizona State University
Bard College
Boston College
Boston University
California Institute of Technology
Cambridge University
Carnegie Mellon University
City of Hope Graduate School of Biological Sciences
Claremont Graduate University
Claremont McKenna College
Columbia University
Cornell University
Duke University
Georgia Institute of Technology
Harvard University
Imperial College London
Massachusetts Institute of Technology
New York University
Northwestern University
Rutgers University
Stanford University
Texas A&M University
The Scripps Research Institute
Tufts University
University of California, Berkeley

University of California, Davis
University of California, Irvine
University of California, Los Angeles
University of California, Riverside
University of California, San Diego
University of California, Santa Barbara
University of Chicago
University of Illinois College of Law
University of Massachusetts - Amherst
University of New Mexico
University of Rochester
University of Southern California
University of Texas at Austin
University of Toronto
University of Utah
University of Washington
University of Wisconsin at Madison

Company/Organization

AC Propulsion
Auritec Pharmaceuticals, Inc.
Axolotl Corp.
Bank of America
Blue Origin
Booz Allen Hamilton Inc.
Creative Electron
Dreamhost

Electro Scientific Industries, Inc.
Genius.com
Institute of Health Metrics and Evaluation
Intalgent
Jet Propulsion Laboratory
Laserfiche
LinkedIn
Los Alamos National Laboratory
Microsoft Corporation
Nevada Automotive Test Center
OnLive, Inc.
Peace Corps
Ragon Institute
Raytheon Company
Science Applications International Corp.
ViaSat, Inc.



Kyle Marsh '09

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senior executives, management personnel and senior scientists from a range of organizations. This event, along with the Career Fair, helped me learn how to network. Also, I gained insight into the companies that I was interested in, including the work environment, how my knowledge and experience fit the company, the future of the field and more.

The Financial Planning Seminar is another program that the Office of Career Services organized that offered an excellent overview of topics, such as comparing employer's benefit packages, budgeting, credit cards and credit scores and different ways to invest. The advice will be very helpful in my financial life after college.

Anna Lei '09 | How would you describe your experience at Harvey Mudd College? I gained a broad understanding of scientific fundamentals and their social impact.

The curriculum helped me develop stronger logical and critical thinking. In addition, the faculty brought in inspirational teaching materials and offered professional advice. I had many opportunities to establish leadership skills and develop life-long friendships.

I especially appreciate the general engineering program which provided me with numerous exciting projects and team opportunities. I benefitted greatly from both the Clinic Program and the Global Clinic Program, whose interdisciplinary aspects prepared me for real world scenarios.

How was the career center helpful to you?

I approached the career center for help on polishing my résumé, preparing for interviews and searching for career opportunities. The career services professionals offered very useful advice and even helped me reach out to the alumni association. With their help, I was able to establish many connections with alumni and corporate recruiters.

Melissa Strait '09 | How was the career center helpful to you? The Career Services professionals helped me decide what I might be interested in doing after I graduated from HMC by working with me to determine what characteristics in a job were most important to me.

I realized that I wanted to work with other people by applying my math background, and I wanted the opportunity to live and work with people from another culture. This led me to the decision to serve in the Peace Corps teaching mathematics in Africa.

In addition to offering one-on-one career counseling, the Office of Career

Services also helped me create a résumé that I was happy with.

Career services professionals worked with me by providing suggestions on what to include in a résumé and helped with wording. I liked that the career center really helped break down the process of applying for jobs into a series of manageable steps.

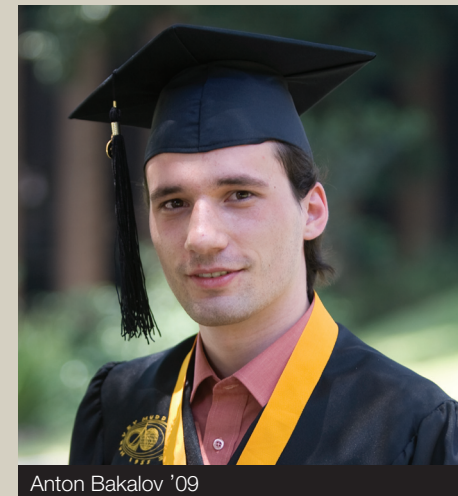
I also took advantage of the different seminars and workshops that the Office of Career Services planned. One that I found very helpful was the Social Business Etiquette Dinner which gives students the opportunity to talk and network with alumni and also provides information about how to act in a social business setting. This helped me feel much more comfortable in this type of situation.

Kyle Marsh '09 | How was the career center helpful to you? My first interaction with the Office of Career Services was the career fairs. I went just about every semester, even when I wasn't looking for a job. Even though I never got past the first interview with any leads from a career fair, I found them to be useful for learning what qualities companies are looking for in HMC students. I also became comfortable talking with recruiters.

The most invaluable service was the one-on-one résumé critiquing sessions. I went to the director two or three times when I was creating my first résumé, and again whenever I made changes to it. Employers are finicky and the suggested changes improved my résumé.

HARVEY MUDD COLLEGE

Career Services postgraduate SURVEY



Anton Bakalov '09

Anton Bakalov '09 | How would you describe your experience at Harvey Mudd College? Choosing to attend HMC was the best college decision that I could have made. The college surpassed my expectations. The faculty are outstanding professionals who are very approachable and passionate about educating students. The well-designed liberal arts curriculum teaches students not only critical-thinking and problem-solving skills, but also helps them realize the impact of their work on society. The students are incredibly smart. The learning environment lacks unreasonable competition; it fosters collaboration. The Clinic Program and the numerous course projects are good examples of this collaborative teamwork.

Also, HMC is one of the few institutions in the U.S. that gives their undergraduates the opportunity to get involved in research projects throughout the year. During the summer of 2007, I worked with Professor Christine Alvarado. The central goal of the project was to construct a system capable of recognizing and simulating diagrams of digital logical circuits from user sketches on a tablet PC. The research skills that I learned helped me during the following summer when I interned at Microsoft Research India and worked on two very interesting projects in the area of artificial intelligence. The first one focused on improving cross-language information retrieval (i.e., using a query written in one language to retrieve information in another language) and the second one was about extracting name entities from text. I really enjoyed the research projects.

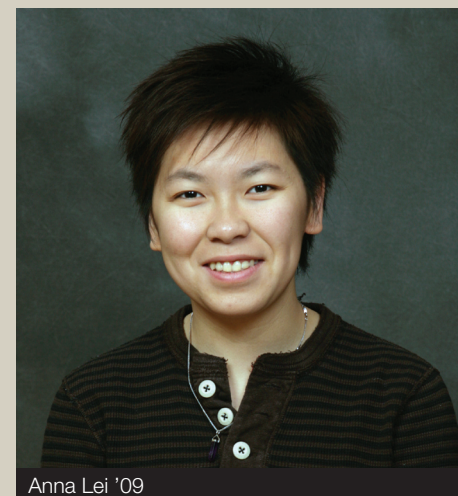
As far as my future plans are concerned, I would like to become a researcher in the area of artificial intelligence. Research offers intellectual freedom, interesting intellectual challenges and, ultimately, the opportunity to shape the future. I got accepted into several

Ph.D. programs, three of which are in the top 10 in the area of artificial intelligence. I chose University of Massachusetts-Amherst.

How was the career center helpful to you? The director of the office, Judy Fisher, gave me advice about applying to graduate school. Furthermore, the office annually organizes a graduate school panel during which HMC alumni, who are currently pursuing post-baccalaureate degrees, offer a lot of insights on topics ranging from recommendation letters to choosing a graduate school adviser. I found these panels helpful. Additionally, the guidebooks, handouts and GRE prep books available in the office show students how to gain an edge over other highly-qualified applicants.

The Office of Career Services played an important role in my search for summer off-campus employment opportunities. The staff in the office helped me find positions that matched my interests and experience. Also, they helped me polish my cover letter and résumé, and provided me with resources for interview preparation. There are handouts explaining the proper interview etiquette one should follow, books that reveal how an interview usually proceeds and what types of questions an interviewee should expect.

Another way the career center helps students is by organizing information sessions held by recruiters (often HMC alumni) from companies like Microsoft, Google and Facebook. These representatives provide invaluable pieces of advice about preparing for interviews, writing résumés and developing skills that employers are looking for. Their guidance proved to be very beneficial to me. The program Leaders of the Future Dinner gives students the opportunity to meet with



Anna Lei '09

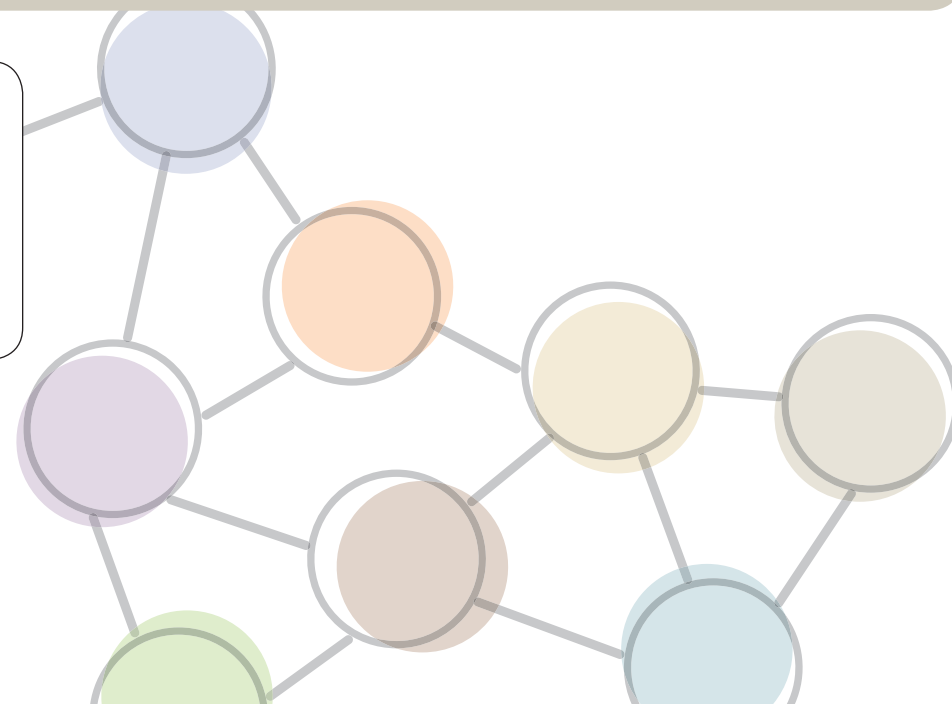


Melissa Strait '09

HMC Mission
Harvey Mudd College seeks to educate engineers, scientists and mathematicians well versed in all of these areas and in the humanities and social sciences so that they may assume leadership in their fields with a clear understanding of the impact of their work on society.

HARVEY MUDD COLLEGE

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